



Dear Parents and Carers,

In order for us to get back to you as quickly as possible, we ask that you use the contacts below so that your questions are directed to the correct person. I hope this makes it all more transparent.

Key Nursery contacts

Finance:

Karen.millen@st-marys-coe.waltham.sch.uk

Karen is available: 9.00- 3.00

0208 521 1066 extension 208 (during term time)

Please email your query if it is during a school holiday.

Admissions/ Ad Hoc Days:

ST SAVIOUR'S

Nursery manager for **St. Saviour's**: dawn.hodge@st-saviours.waltham.sch.uk

ST.MARY'S

Nursery manager for **St. Mary's**: emma.cowie@st-marys-coe.waltham.sch.uk

Please ring the nursery if the matter is urgent as we don't check emails throughout the day – we are busy having fun with the little ones ☺

We kindly as you avoid calling during nap time which is: 12.30 – 2.30

Nursery Principal:

leann.valiquette@st-saviours.waltham.sch.uk

I hope this helps us to streamline nursery response time.

A handwritten signature in black ink that reads "Valiquette".

Leann Valiquette

Caring

Respect

Nurture

Encourage

Growth

Equality